

# Having an Effective Portfolio

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_

Mark + for strengths and - for items needing improvement on the ____ .	High Mastery	Mastery	Not Yet
<p><b>Portfolio reflects understanding of self.</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Portfolio has a clear theme (central idea person wants to get across).</li> <li><input type="checkbox"/> Theme is clearly stated on cover of portfolio.</li> <li><input type="checkbox"/> Portfolio shows strongest skills related to theme.</li> <li><input type="checkbox"/> Portfolio includes accomplishments related to theme.</li> </ul>			
<p><b>Items in the portfolio are done with great care.</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Only the best work is in portfolio (10 or fewer items).</li> <li><input type="checkbox"/> Portfolio is neat and orderly.</li> <li><input type="checkbox"/> Work in the portfolio has been edited for quality.</li> </ul>			
<p><b>Work in portfolio is well organized.</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Work in portfolio is limited to items related to theme.</li> <li><input type="checkbox"/> Each item is clearly identified.</li> <li><input type="checkbox"/> Each item includes a label and explanation.</li> <li><input type="checkbox"/> Portfolio includes table of contents.</li> </ul>			
<p><b>Presentation of portfolio is practiced.</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Any item in portfolio can be quickly located.</li> <li><input type="checkbox"/> Items in portfolio can be removed and passed around.</li> <li><input type="checkbox"/> Items in portfolio can be explained quickly and clearly.</li> </ul>			

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