

Using a Draft-Analyze-Revise Process

Name _____ Teacher _____ Date _____

To the right, rate each area on a scale from 10 to 1. On the blanks to the left, mark a "+" for a strength or a "-" for an area that needs improvement.

	Points Possible	Total Points
<p>Sets high standards for self.</p> <p><input type="checkbox"/> Understands what it takes to make tasks high quality.</p> <p><input type="checkbox"/> Uses draft-analyze-revise process on a regular basis.</p> <p><input type="checkbox"/> Develops plans to complete major projects.</p> <p><input type="checkbox"/> Defines desired results for major projects.</p> <p><input type="checkbox"/> Defines specific criteria for meeting desired results.</p> <p><input type="checkbox"/> Develops timelines/plans for achieving desired results.</p> <p><input type="checkbox"/> Evaluates timeline to make sure it makes sense.</p>	10	_____
<p>Develops quality first drafts.</p> <p><input type="checkbox"/> Completes first draft.</p> <p><input type="checkbox"/> Evaluates first draft to see that specific criteria are met.</p> <p><input type="checkbox"/> Makes initial revisions as part of first draft.</p>	10	_____
<p>Analyzes own work/benefits from analysis of others.</p> <p><input type="checkbox"/> Critically analyzes own work.</p> <p><input type="checkbox"/> Accepts and appreciates critique from others.</p> <p><input type="checkbox"/> Effectively critiques the work of others.</p>	10	_____
<p>Revises drafts to quality based on analysis.</p> <p><input type="checkbox"/> Evaluates the recommendations of others.</p> <p><input type="checkbox"/> Makes revisions based on self-analysis.</p> <p><input type="checkbox"/> Makes revisions based on recommendations of others.</p>	10	_____
<p>Persists through difficulties and frustrations.</p> <p><input type="checkbox"/> Performs multiple revisions of same task.</p> <p><input type="checkbox"/> Continues working until quality criteria are met.</p>	10	_____

Goes Beyond : (extra effort, depth, quality, creativity, cleverness, understanding)

Comment:

Grade